
Security Officers

The Mater Misericordiae Hospital is seeking to fill the above position. Reporting to the Manager, Security the successful applicants will be responsible for the following amongst others:

- Book incidents and accidents in the occurrence book for follow-up and records.
- Prepare weekly reports on the general security status of the hospital to keep management updated on security issues.
- Ensure all persons accessing the hospital and other sections do so in accordance with the prevailing policies.
- Monitor all vulnerable areas such as cash points, ward corridors, staff quarters, car parks and A/E to ensure they are secure.
- Carry out conclusive investigations on incidences and accidents in order to create a safe environment and prevent recurrence.
- Liaise with the CCTV Contractor to ensure the system is well maintained.
- Carry out frequent patrols, be vigilant and interview all suspicious characters sighted within the hospital.
- Ensure all security manned stations are properly covered by the out-sourced guards.
- Attend to all alarms when triggered and take action as necessary.
- Carry out periodical checks at the CCTV room and confirm that all the cameras are functioning well.
- Be conversant with the locations and usage of all fire fighting equipment.

Qualifications, Skills and Experience:

- Diploma in Security Related Course
- Relevant training in Security
- Two years working experience in a busy facility
- Good interpersonal skills
- Detail oriented

If you are interested in the above position and you meet the requirements listed, please send your **application letter** and a detailed **CV** to hrrecruit@materkenya.com by **October 31, 2018**. Indicate on the subject line of the email the position you are applying for.

Mater Misericordiae Hospital is an equal opportunity employer. Only shortlisted candidates will be contacted.