



<p>QUOTATION FOR CONSULTANCY SERVICES FOR THE PROPOSED RENOVATION WORKS AT ANC, ST ANNE’S, AND RENAL UNIT.</p> <p>RFQ NO. MMH/GEN/20/01A</p>	<p>DATE OF INVITING FOR BIDS; 11/02/2020 CLOSING DATE ;24/02/2020 TIME ;4.00 PM</p>
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1. TERMS OF

REFERENCE FOR PROVISION OF CONSULTANCY SERVICES FOR RENOVATION WORKS AT MMH ANC, ST ANNE’S AND RENAL UNITS.

The Mater Misericordiae Hospital is seeking for Consultancy Services for renovation works at:

- I. ANC UNIT– To expand the ward.
- II. ST ANNE’S WARD – To convert the ward to Renal unit and Oncology unit.
- III. RENAL UNIT- To convert current renal unit to CSSD Unit.

The consortium will provide Design, Bill of Quantities, Supervision and Advisory Services.

The bidders will be required to assemble in the main reception at MMH located at South B along Dunga road on Monday 17th February, 2020 at 10.00 am for site visit. All bidders are requested to be punctual.

SCOPE OF WORK

The consultant, being the lead partner, will work with consortium that is composed of other relevant expert’s e.g. Architects and Service Engineers. The consultant is required to:

- a) Prepare drawings and designs for, electrical, structural & associated works for MMH – ANC, ST. ANNE’S and RENAL Sections.
- b) Support preparation of tender documents.
- c) Support in evaluation of tenders.
- d) Supervise the projects.
- e) Preparation of Bill of quantities plus summary budget for the works.
- f) Contract supervision that includes:
 - Enforcing the projects’ quality (Materials used and works), time & budget
 - Advising on contract interpretation, payments, scope of works & accounts etc.
 - Exercise cost control during construction;
- g) Co-ordinate site visit meetings and submit reports.
- h) Facilitate and provide hospital with any of the required local approval documents for the projects.

2. MANDATORY REQUIREMENTS

- a) Original tender receipt of Kshs.2,000
- b) Certificate of Incorporation.
- c) Tax Compliance Certificate.
- d) CR 12.
- e) Dully filled in & signed confidential business questionnaire.
- f) Must be a registered member with IQSK and have a valid practicing licenses from Board of Registration of Architects and Quantity Surveyors and have a valid practicing license. (i.e BORAQ & ERB)
- g) Company profile with at least three reference consultants.
- h) Professional qualifications and experience of the QS, Architect & Engineers to be engaged in this assignment. Attach CVs
- i) Registration with any other relevant/related bodies.

3. SUBMISSION OF THE BIDS.

Bidders are expected to submit two separate bids:

- I. Technical bid – one original copy
- II. Financial bid – one original copy

Bids will be dropped strictly in the tender box located in the Hospital Administration Block, Third Floor. The deadline for tender submission will be on or before 4.00 pm Monday, 24th February, 2020.



Confidential Business Questionnaire

You are requested to give the particular indicated in Part 1 and either Part 2(a), 2(b), or 2(c)

PART 1. Whichever applies to your type of business?

You are advised that it is a serious offence to give false information on this Form.

Part _____ General:

Business Name
 Location of business premises
 Plot No. Street/Road
 Postal Address Tel. No.
 Fax Email
 Nature of business
 Registration Certificate No.

Maximum value of business which you can handle at any one time

Kshs.

Name of your bankers Branch

PART 2(a) – Sole Proprietor:

Your name in full, Age

Nationality Country of origin

Citizenship details.....

PART 2(B) – Partnership

Give details of partners as follows

Name	Nationality	Citizenship Details	Shares
1.
2.



- 3.
- 4.
- 5.

PART 2(C) – Registered Company:

Private or public

State the nominal and issued capital of the company –

Nominal Kshs..

Issued Kshs.....

Give details of all directors as follows

	Name	Nationality	Citizenship Details	Shares
1.
2.
3.
4.
5.

Date.....

Signature of Tenderer
 (Authorized Signatory)

Stamp